Alcohol and Drugs Policy

Policy



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| **Purpose** |
| To ensure a healthy and safe workplace for employees and volunteers of Click or tap here to enter club name, free from alcohol and drugs abuse. |

| **Policy** |
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| Click or tap here to enter club name is committed to providing volunteers with a smoke, drug and alcohol-free workplace and similar commitment and cooperation is required from staff members. Whilst working for Click or tap here to enter club name all volunteers and staff are required to refrain from alcohol and drug consumption and must not participate in illegal drug activity. Any volunteer under the influence of drugs or alcohol whilst on duty will not permitted to remain on site.  Consumption of alcohol is allowed within the licensed areas of our Club, where a volunteer or staff member with a Responsible Service of Alcohol license is always present. We expect our volunteers to refrain from alcohol consumption until they are off-duty, and when enjoying a social drink, we expect our Club community to be responsible about alcohol consumption.  The unlawful distribution, dispensation, possession or use of a controlled substance at Click or tap here to enter club name grounds or shared spaces is prohibited. A volunteer who is convicted of a drug or alcohol violation arising out of conduct occurring within the club or associated grounds or facilities must notify Click or tap here to enter title of responsible person of such a conviction immediately.  A volunteer is forbidden to drive a Click or tap here to enter club name vehicle while under the influence of alcohol or any other intoxicant or illegal substance. If failure to comply with this policy results in a volunteer being fined or having their license suspended the Click or tap here to enter title of responsible person, e.g. Club General Manager must be notified immediately. Any volunteer who violates the above policy will be subject to discipline up to and including termination. |

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| Responsibility | | | | |
| This policy affects all volunteers; its application lies with Click or tap here to enter title of responsible person, e.g. Club General Manager, the Volunteer Coordinator and supervising senior volunteers. | | | | |
| Date of review |  | | Date of next review |  |
| Reviewed by | Name |  | | |
| Title |  | | |
| Approved by | Name |  | | |
| Title |  | | |